



Charleston Area Regional Transportation Authority

## CARTA BOARD MEETING

**February 18, 2026**

**1:00 PM**

Barrett Lawrimore Conference Room  
5790 Casper Padgett Way  
North Charleston, SC 29406

### AGENDA

1. Call to Order
2. Consideration of Board Minutes –January 21, 2026 Meeting
3. Financial Status Report – Robin Mitchum
4. Project Updates – Andrea Kozloski
5. Ridership Report – Megan Ross
6. Executive Director’s Report – Ron Mitchum
7. Other Business, If Any
8. Public Comments, If Any
9. Executive Session – Legal and Contractual Matters
10. Transition Costs – Request for Approval
11. Board Comments, If Any

The next meeting will be held on March 18, 2026

**CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY  
(CARTA)  
BOARD OF DIRECTORS MEETING  
January 21, 2026  
Meeting Notes**

A Charleston Area Regional Transportation Authority (CARTA) Board of Directors meeting was held at the Berkeley-Charleston-Dorchester Council of Governments (BCDCOG) in the Barrett Lawrimore Conference Room located at 5790 Casper Padgett Way in North Charleston, SC at 1:00 p.m. on Wednesday, January 21, 2026.

**MEMBERSHIP:** Brad Belt; MaryBeth Berry; Joe Boykin; Mike Brown; Daniel Brownstein; Reggie Burgess; William Cogswell; Henry Darby; Dwayne Green; Will Haynie; Brandon Hudson; James Lewis; Craig Logan; Pat O'Neil; Christie Rainwater; Michael Seekings; Jimmy Ward; Robert Wehrman

**MEMBERS PRESENT:** Daniel Brownstein; Dwayne Green; Brandon Hudson; Craig Logan; Pat O'Neil; Michael Seekings; Jimmy Ward; Robert Wehrman

**PROXIES:** Craig Harris for Mayor Belt; Kristen Wurster for Joe Boykin; Ron Brinson for Mayor Burgess; Robert Somerville for Mayor Cogswell; Jerry Lahm for Councilman Darby; Chief Gebhardt for Mayor Rainwater

**OTHERS PRESENT:** Marissa Cottrell (WSP); Richard Mitchell (RATP Dev); David Ramirez, Jr. (RATP Dev); Tom Hiles (WSP); John Mitchell (STV); Elissa Smith (HDR); William Hamilton (Best Friends of Lowcountry Transit); Kenna Coe (Post & Courier); Jason Tighe (WCIV News)

**STAFF PRESENT:** Ron Mitchum; Andrea Kozloski; Robin Mitchum; Matthew Spath; Sharon Hollis; Kim Coleman

**1. Call to Order**

Chairman Seekings called the CARTA Board of Directors Meeting to order at 1:02 p.m. followed by a moment of silence and a quorum determination.

**2. Consideration of Board Minutes: November 19, 2025 Meeting**

***Mr. Brinson made a motion to approve the November 19, 2025 Meeting Minutes as presented.  
Mayor O'Neil seconded the motion. The motion was unanimously approved.***

**3. Financial Status Report – Robin Mitchum**

Robin Mitchum, Deputy Director of Finance and Administration, presented the financial status report for the month ending November 30, 2025. Ms. Mitchum stated that the agency is 17% through the year and slightly over budget. She stated that, overall, the agency remains in good shape and ended the month with unexpended funds of \$498,160. She noted that the Statement of Revenues and Expenditures as well as the Balance Sheet, and information for the OnDemand Program are included in the Board Meeting Agenda Packet. Ms. Mitchum provided a brief overview of the following activities for FY26 thus far:

**Revenues:**

- Farebox is the fares collected on the revenue vehicles.
- Passes & Mobile Ticketing are bus pass fares sold to customers.
- Federal Revenue includes operating for the year-to-date. Federal Revenue is recorded as eligible expenditures are incurred.
- Advertising is the advertising on the buses.
- Insurance proceeds are a result of accidents.
- Miscellaneous revenue is the sale of scrap metal.

**Expenditures:**

- Retiree Benefits include the cost of retiree insurance.
- Supplies include office, facility maintenance and signage supplies.
- Printing includes costs of printing passes and map brochures.
- Automotive is the cost to service the 2018 Ford F-150.
- Office Equipment Rental includes the monthly battery lease for the electric buses.
- Office Equipment Maintenance (OEM) includes Swiftly real time passenger predictions, Swiftly GPS Playback, Swiftly on-time performance, Swiftly run-times service, RCN NetCloud Essentials and NetCloud Advanced for mobile routers, and other IT services.
- Rent includes the Ashley Phosphate Park & Ride lot, Dorchester Village Shopping Center Park & Ride lot, Leeds Avenue lot lease from Dominion, and document storage.
- Communications is the cost of phone, internet and radio services at the facilities and on the buses.
- Utilities include electric and water at the SuperStop, Melnick Park & Ride lot, the Radio Shop at Leeds Avenue, Medcom Street, and the charging stations at Leeds Avenue.
- OnDemand Program is customer transportation cost for same-day service through independent rideshare.
- Other Professional Services include underground utility tank inspection.
- Shared Contract Services (IGA & Management) is the extensive services the BCDCOG provides to CARTA.
- Fixed-Route Service is the cost of fixed and commuter service provided by National Express Shuttle and Transit.
- Money Transport is the cost of the armored guard service to transport cash deposits to the bank.
- Security Services is the contracted security service provided at the SuperStop by the City of North Charleston Police Department.
- Vehicle Maintenance is the cost to maintain the fleet and repair the Proterra electric fleet.
- Facility Repair & Maintenance is the cost to maintain facilities. Facility repairs include bus wash repairs.
- Operating Fees & Licenses include credit card transaction fees and vehicle title and registration fees.
- Insurance includes the cost of liability insurance provided by the Insurance Reserve Fund.
- Paratransit is the cost of paratransit transportation provided by National Express Shuttle and Transit.
- Interest is the interest on the Melnick Park & Ride loan.

**Capital Expenditures:**

- Capital (IT, Facility Repairs, Maint.) is the purchase of bike racks and shelving for inventory storage.

The Board of Directors received the Financial Status Report and the OnDemand Program Activity Report as information.

**4. 2026 Calendar of Events – Request for Approval**

Ron Mitchum, Executive Director, presented the proposed 2026 Calendar of Events. He discussed the events and days that CARTA would like to participate in throughout the calendar year. Mr. Mitchum noted that staff is requesting approval to provide free rides and/or offer promotions on the specific days proposed as well as approval to participate in the various events proposed.

- Driver Appreciation Day in March (promotions)
- Earth Day, April 22<sup>nd</sup> – Free Day
- Mobility Month in May (promotions)
- Dump the Pump, June 18<sup>th</sup> – Free Day
- Ride to the Polls, November 3<sup>rd</sup> – Free Day
- Veterans’ Day, November 11<sup>th</sup> – Veterans and Active Military Ride Free
- Christmas Free Rides, December 18<sup>th</sup> and December 25<sup>th</sup> – Free Days
- Seniors Ride Free Days: February 16<sup>th</sup> (Presidents’ Day-February is Senior Independence Month); May 27<sup>th</sup> (National Senior Health & Fitness Day-Older Americans Month); August 21<sup>st</sup> (National Senior Citizens Day); December 18<sup>th</sup> (Holiday Gift)
- Stingrays Game in March
- Black Expo in March
- MUSC Senior Fair in April
- Earth Day in April
- College of Charleston Sustainability Fair in April
- North Charleston Business Expo in May
- Riverdogs Game in August/September
- Trunk or Treat Events in October
- Bus Rodeo in October
- Turkey Giveaway in November
- Christmas Parades in December
- Bike Giveaway in December

***Mr. Brownstein made a motion to approve the 2026 Calendar of Events as presented.  
Mr. Green seconded the motion. The motion was unanimously approved.***

**5. Project Updates – Andrea Kozloski**

Andrea Kozloski, Deputy Director of Operations and Support, delivered a presentation regarding upcoming events and activities noting the following: RATP Dev Start-Up Celebration on February 1<sup>st</sup>; Seniors Ride Free Day on February 16<sup>th</sup> for Senior Independence Month. Ms. Kozloski shared slides depicting photos from the Christmas Parades that were held in the City of Charleston, the Town of Mt. Pleasant and the City of North Charleston during the month of December. She also shared slides depicting the photos taken during the Bike Giveaway Event that was held on December 17<sup>th</sup>. Ms. Kozloski stated that the Beach Reach Ad Hoc Committee will hold a meeting following today’s Board of Directors meeting. Councilman Brownstein is Chairman and Mr. Lahm, Mayor O’Neil and Councilman Ward serve on the committee. Ms. Kozloski discussed CARTA Amenities, noting the shelters and benches in progress. She stated that a total of 178 bus stop-mounted solar lights have been installed as well as a total of 75 shelter-mounted solar lights installed. There have been 186 newly branded signs installed. Ms. Kozloski shared testimonials that were shared on Social Media commending bus operator, Leroy E. regarding going above and beyond to assist a passenger as well as a commendation from a CARTA rider expressing their love and appreciation of affordable transportation and offering free-ride days. Ms. Kozloski discussed the “CARTA Now & Next” survey and encouraged participation. She highlighted bus operator, Ricky Sharpe. Mr. Sharpe has been a bus operator for seven years. He is a Chicago native who moved to Charleston to serve in the Marine Corps where he served in the infantry security division. Mr. Sharpe is a devoted family man and is also an usher at Olive Branch AME Church. Ms. Kozloski delivered information regarding the Transit App, noting that 765 new CARTA riders were welcomed aboard as they downloaded the app for the first time. A total of 7,937 riders opened the Transit App during December and an average weekday had 1,757 riders opening the Transit App during December. She noted that 10,850

GO trips were started by riders to receive step-by-step navigation while helping to improve real-time vehicle locations. Ms. Kozloski stated that users purchased 4,547 tickets during the month of December, which valued \$10,017. She noted that the installment of all on-board tablets has been completed and the bus operators are pleased with the helpfulness of the tablets. In addition to the Upcoming Events/Activities updates, also included in the Board Agenda Packet are the Project Updates. Board Members are encouraged to contact staff with questions, comments or concerns regarding the Project Updates report. The Board of Directors received the Upcoming Activities and Events Report as information.

#### **6. Union Pier HOP Lot – Request for Approval**

Mr. Mitchum discussed the Union Pier HOP Lot. He noted that staff has been working with the City of Charleston, the SC Ports Authority and Beemok Capital, LLC and has the opportunity to expand the parking capacity available along the Route 211 HOP route. Mr. Mitchum stated that improvements to the Union Pier Lot will allow for the addition of 209 parking spaces to serve the hospitality industry. The parking spaces will be secured with parameter fencing and an electronically controlled gate. Vehicular and transit bus access will be provided along Pritchard Street. Updated parking lot striping and a covered transit shelter will be installed. A short extension of the existing Route 211 will be required with no loss in the current service offered on this route. Mr. Mitchum stated that staff recommends approval to proceed in upfitting the parking lot and the expenditure of no more than \$83,000 to complete the project. He addressed questions and comments.

***Mr. Brinson made a motion to approve the Union Pier HOP Lot request as presented.  
Mr. Hudson seconded the motion. The motion was unanimously approved.***

#### **7. Ridership Report – Megan Ross**

In Transit Planner Megan Ross's absence, Marissa Cottrell, our on-site consultant with WSP, presented the Ridership Reports for November and December 2025. For the month of November she noted that, for fixed-route ridership trends, passenger trips totaled 235,675 and there were 13.9 customers per service hour. Missed service hours totaled 250.05. Ms. Cottrell reviewed safety trends for November noting that there were 5 preventable accidents (hitting fixed objects) which were on fixed-route vehicles. There were also 13 non-preventable accidents. She discussed complaints and commendations regarding Customer Service for the month of November, noting that there were 6 complaints (rude operator and passenger pass-ups) and there were two commendations. Ms. Cottrell reviewed On-Time Performance, noting that fixed-route on-time performance for the month of November was 74.5% and on-time performance for paratransit was 95%. She discussed paratransit services in detail for the month of November regarding the breakdown of total passengers, which was 3,992. There were 261 no-shows and 1,797 cancellations. The average ride length was 27.21 minutes and the average ride distance was 8.89 miles. The on-time performance was 95.0%. She then discussed OnDemand trips for November, noting that the ridership for the month was 3,860 passengers between both Uber and Lyft. The trip cost averaged \$10.06, which was the same as October's average. Ms. Cottrell stated that 45% of the overall rides were from Tel-A-Ride passengers. She then discussed Ridership for the month of December 2025. Ms. Cottrell noted that for the fixed-route ridership trends, passenger trips totaled 215,741 and there were 12.5 customers per service hour. Missed service hours totaled 480.87. Ms. Cottrell reviewed safety trends for December noting that there was one preventable accident (hitting a fixed object) which was on a fixed-route vehicle. There were also four non-preventable accidents. She discussed complaints and commendations regarding Customer Service for the month of December noting that there were 8 complaints (rude operator and missed service) and there were two commendations. Ms. Cottrell reviewed On-Time Performance noting that the fixed-route on-time performance for the month of December was 74.7% and the on-time performance for paratransit was 94%. She discussed paratransit services in detail for the month of December regarding the breakdown of total passengers, which was 4,155. There were 296 no-shows and 2,054 cancellations. The average ride length was 28.85 minutes and the average ride distance

was 9.02 miles. The on-time performance was 92.0%. She then discussed OnDemand trips for December, noting that ridership for the month was 4,442 passengers between both Uber and Lyft. The trip cost averaged \$10.06, which was the same as November's average. Ms. Cottrell stated that 46% of the overall rides were from Tel-A-Ride passengers. The Board of Directors received the Ridership Report as information.

## 8. Executive Session – Legal and Contractual Matters

***Mr. Somerville made a motion that the Board of Directors convene into Executive Session.***

***Mr. Ward seconded the motion. The motion was unanimously approved.***

***Non-Board Members, Guests and Non-Essential Staff Members were excused.***

***Mr. Green made a motion to reconvene the Board of Directors meeting.***

***Mayor O'Neil seconded the motion. The motion was unanimously approved.***

***Chairman Seekings reconvened the Board of Directors meeting noting that no action was taken related to legal/contractual matters discussed during Executive Session.***

## 9. Contract Operator Transition:

- **Fleet Maintenance Services – Request for Approval:** Mr. Mitchum discussed the Fleet Maintenance Contract Services. He noted that the transit services operating contract with RATP Dev USA will commence on February 1, 2026. Since being selected by CARTA, RATP Dev USA has been working to gain an understanding of the current state of the operations and maintenance functions to include fleet and facility conditions. Based on these activities, it was recommended that a third-party maintenance contract be procured to allow an expedited response to address these repairs and perform a full facilities condition and maintenance program assessment. Consideration and authorization to proceed is requested at an expenditure estimate of \$485,800. The proposal will create a strategic path forward that enables CARTA to achieve long-term, sustainable success in providing the transportation services that the Charleston community deserves. All staff, materials, oversight and overhead costs are included. In addition, the program assessment will establish RATP Dev USA to develop a comprehensive path forward for bringing the facilities into a state of good repair. Mr. Mitchum stated that staff recommends approval to proceed in procuring a third-party maintenance contractor and an expenditure of no more than \$485,800 to complete the project. Mr. Mitchum addressed questions and comments.

***Mr. Logan made a motion to approve the Fleet Maintenance Services recommendation as presented.***

***Mr. Wehrman seconded the motion. The motion was unanimously approved.***

- **Rolling Stock Lease – Request for Approval:** Mr. Mitchum discussed the Lease of Transit Vehicles. He noted that the transit services operating contract with RATP Dev USA will commence on February 1, 2026. Since being selected by CARTA, RATP Dev USA has been working to gain an understanding of the current state of the operations and maintenance functions to include fleet and facility conditions. Based on these activities, it was recommended that revenue vehicles be leased to ensure service continuity while the third-party maintenance contractor completes their work. Consideration and authorization to proceed is requested at an expenditure not to exceed \$1,200,000. The leased vehicles consist of four 2005 40-foot, 2-door New Flyer transit vehicles, six 36-passenger Starcraft Allstar cutaway-style transit vehicles, and one 42-passenger Starcraft Allstar cutaway-style transit vehicle. The terms of the lease is 24 months for the New Flyer transit vehicles and 12 months for the Starcraft transit vehicles. The final quantity of vehicles leased will be determined based on the status of the fleet repairs completed by February 1, 2026. Mr. Mitchum stated that staff recommends approval to proceed in leasing transit vehicles and an expenditure of funds not to exceed \$1,200,000. Mr. Mitchum addressed questions and comments.

***Mr. Brinson made a motion to approve the Rolling Stock Lease recommendation as presented.  
Mr. Green seconded the motion. The motion was unanimously approved.***

- **Proterra Battery Electric Bus Parts Purchase – Request for Approval:** Mr. Mitchum discussed the Proterra Battery Electric Bus Part Purchase. He noted that CARTA operates several Proterra battery electric buses. In order to maintain a safe and reliable fleet, staff is requesting approval to purchase replacement parts to support ongoing operations. Following the bankruptcy of Proterra and the subsequent purchase of Proterra bus assets by Phoenix EV, parts manufacturing and availability have become an industry-wide issue. A handful of suppliers are offering to sell re-manufactured parts that do not have a guarantee that they can be programmed to operate on Proterra buses and have long lead times. Additionally, transit agencies cannot purchase directly from the manufacturer. Power Part, LLC has signed commercial agreements with several of the manufacturers to purchase brand new OEM components with authorization to resale to customers. These parts include battery packs, gearboxes, inverters and electronics controllers. Mr. Mitchum stated that staff is requesting approval of a not-to-exceed amount of \$1,000,000 to purchase Proterra replacement parts from Power Parts, LLC. This authorization will allow CARTA to procure OEM components on an as-needed basis based on fleet condition, parts availability and operational priorities. Mr. Mitchum addressed questions and comments.

***Mr. Somerville made a motion to approve the Proterra Battery Electric Bus Parts Purchase recommendation as presented. Mr. Logan seconded the motion.  
The motion was unanimously approved.***

#### **10. Executive Director’s Report – Ron Mitchum**

Mr. Mitchum updated the Board of Directors regarding the Shipwatch Square Project noting that the bid for construction will be submitted in the near future and, to date, the project remains in line with the budget. He stated that work continues with the Mt. Pleasant Street Park & Ride project regarding stormwater analysis matters. Mr. Mitchum noted that the FTA will be on-site next week to conduct the periodic PMOC interviews and stated that it is anticipated to be a normal process. He briefed the Board regarding SCDOT’s Ad Hoc Modernization Committee matters. Mr. Mitchum then stated that he received notification regarding the Capital Investment Grant (CIG) noting that \$275 million for the LCRT project was on the THUD FY 2026 Appropriations Agenda and that Congress will allocate \$275 million to the LCRT project. He also noted that he will be meeting with the Town of Kiawah Island to discuss transit. Mr. Mitchum stated that he has been in contact with Christy Hall regarding details of the Charleston County TST. Mr. Mitchum addressed questions and comments. The Board of Directors received the Executive Director’s Update as information.

#### **11. Other Business, If Any**

There was no further business to discuss.

#### **12. Public Comments, If Any**

There was one Public Comment noted for the record:

- William Hamilton (Best Friends of Lowcountry Transit): Mr. Hamilton thanked the Board of Directors for their efforts and leadership regarding public transit. He stated that his organization is continuing plans for the Transit Equity Day to be held in conjunction with Rosa Parks’ birthday on February 4<sup>th</sup>.

### 13. Board Comments, if Any

Councilman Brownstein reported that he attended the Municipal Association of South Carolina's (MASC) Hometown Legislative Action Day that was held yesterday in Columbia regarding updates on current legislative matters. He stated that SCDOT Secretary of Transportation, Justin Powell, lead a session to share his perspective regarding how cities and towns can work together to strengthen the state's infrastructure. Councilman Brownstein stated that Secretary Powell commented positively regarding the LCRT noting that it will have a positive impact on the region.

### 14. Adjourn

Chairman Seekings thanked the Board Members for attending today's meeting as well as their continued service to the CARTA Board of Directors and the communities they serve. The next CARTA Board of Directors meeting will be held on February 18<sup>th</sup>. Chairman Seekings announced that Charleston County Legislative Delegation Board Member MaryBeth Berry would no longer serve on the Board as she is relocating to Virginia. Chairman Seekings commended Ms. Berry's dedicated service to the Board and noted that her input and guidance would be greatly missed. He shared Ms. Berry's message to the Board stating that she is grateful for the opportunity to have served for the past several years and she will miss everyone. The Board of Directors recognized Ms. Berry's instrumental service to CARTA and the community. There being no further business before the Board, Chairman Seekings adjourned the meeting at 2:10 p.m.

Respectfully submitted,  
Kim Coleman



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Charleston Area Regional Transportation Authority

MEMORANDUM

TO: Board of Directors  
FROM: Robin W. Mitchum, Deputy Director of Finance & Administration  
SUBJECT: December 31, 2025 Financial Report Overview  
DATE: February 9, 2026

Please find attached the December 31, 2025 Financial Report. Below is a brief overview of the activities for FY26.

**Revenues**

- Farebox is the fares collected on the revenue vehicles.
- Passes & Mobile Ticketing is bus pass fares sold to customers.
- The Federal revenue includes operating for the year to date. Federal revenue is recorded as eligible expenditures are incurred.
- Advertising is advertising on the buses.
- Insurance proceeds are a result of accidents.
- Miscellaneous revenue is the sale of scrap metal.

**Expenditures**

- Retiree Benefits includes the cost of retiree insurance.
- Supplies includes office, facility maintenance, and signage supplies.
- Printing includes costs of printing passes and map brochures.
- Automotive is the cost to service the 2018 Ford F150 and replace an engine in the Dodge Ram.
- Office Equipment Rental includes the monthly battery lease for the electric buses.
- Office Equipment Maintenance (OEM) includes Swiftly real time passenger predictions, Swiftly GPS Playback, Swiftly on-time performance, Swiftly run-times service, RCN NetCloud Essentials & Netcloud Advanced for mobile routers and other IT services.
- Rent includes the Ashley Phosphate Park & Ride Lot, Dorchester Village Shopping Center Park & Ride Lot, Leeds Avenue lot lease from Dominion, SC Works, and document storage.
- Communications is the cost of phone, internet, and radio services at the facilities and on the buses.
- Utilities includes electric and water at the Superstop, Melnick Park and Ride, the Radio Shop at Leeds Avenue, Medcom St, and the charging stations at Leeds Avenue.
- Auditing is the cost of the FY25 GASB 75 actuary.
- OnDemand Program is customer transportation cost for same day service through independent rideshare.

- Other Professional Services includes underground utility tank inspection.
- Shared Contract Services (IGA & Management) is the extensive services BCDCOG provides to CARTA.
- Fixed Route service is the cost of fixed and commuter service provided by National Express Shuttle and Transit.
- Money Transport is the cost of the armored guard service to transport cash deposits to the bank.
- Security Services are contracted security services provided at the Super Stop by the City of North Charleston Police Dept. and by Extra Duty Solutions at the Super Stop and Mary Street.
- Vehicle Maintenance is the cost to maintain the fleet and repair the Proterra electric fleet.
- Facility Repair & Maintenance is the cost to maintain facilities. Facility repairs include bus wash repairs.
- Operating Fees & Licenses include credit card transaction fees and vehicle title & registration fees.
- Insurance includes the cost of liability insurance provided by the Insurance Reserve Fund.
- Paratransit is the cost of paratransit transportation provided by National Express Shuttle and Transit.
- Interest is interest on the Melnick Park and Ride Loan.

#### **Capital Expenditures**

- Capital (IT, Facility Repairs/Maint) is the purchase of bike racks, shelving for inventory storage, tablets for the AVL system, and a video server replacement at Leeds Avenue.

**Overall, the agency ended the month with excess of revenues of \$180,955.**

If you have any questions, please contact me at 843-529-2126 or [robinm@bcdcog.com](mailto:robinm@bcdcog.com).

**Amount owed to National Express Shuttle & Transit as of 12/31/2025 was \$1,5,16,606.**

**CARTA**  
**Statement of Revenues & Expenditures**  
**For the Month Ending December 31, 2025**

Time elapsed:  
**25%**

	<b>FY26 Budget</b>	<b>Actual</b>	<b>% of Budget</b>
<b><u>Operating Revenues</u></b>			
Farebox	1,238,120	245,211	20%
Passes & Mobile Ticketing	659,690	133,416	20%
COC Shuttle	393,945	98,893	25%
MUSC	765,160	351,461	46%
City of Charleston - DASH	778,524	194,631	25%
Federal	11,648,167	4,842,023	42%
Sales Tax - Charleston County	12,700,640	3,618,275	28%
Advertising	900,000	288,325	32%
Insurance Proceeds	-	19,685	N/A
Miscellaneous	-	300	N/A
<b>TOTAL OPERATING REVENUES</b>	<b>29,084,246</b>	<b>9,792,220</b>	<b>34%</b>
<b><u>Operating Expenditures</u></b>			
Retiree Benefits	10,660	2,568	24%
Supplies	65,000	10,396	16%
Printing	40,000	8,931	22%
Automotive	2,500	10,543	422%
Postage	50	-	0%
Dues/Memberships	2,500	-	0%
Office Equipment Rental	116,225	26,250	23%
Office Equipment Maintenance	411,100	234,117	57%
Rent	38,175	10,174	27%
Communications	167,095	42,369	25%
Utilities	204,310	44,309	22%
Advertising	5,000	-	0%
<b><u>Professional Services</u></b>			
Auditing	31,850	1,800	6%
Legal	1,000	-	0%
Custodial	11,405	-	0%
On Demand Program	531,050	131,582	25%
Other	20,000	400	2%
<b><u>Contract Services</u></b>			
Shared Services - IGA	3,972,314	1,078,363	27%
Comprehensive Operating Analysis	1,000,000	-	
Fixed Route	15,650,000	3,634,982	23%
Money Transport	14,230	2,698	19%
Security Services	171,180	36,480	21%
Vehicle Maintenance	350,000	212,685	61%
Vehicle Maintenance - Proterra repairs	-	1,751,950	N/A
Facility Repair & Maintenance	48,050	37,622	78%
Operating Fees & Licenses	63,420	18,347	29%
Insurance	1,085,307	1,131,731	104%
Fuel	1,268,750	332,311	26%
Paratransit	3,735,000	836,666	22%

**CARTA**  
**Statement of Revenues & Expenditures**  
**For the Month Ending December 31, 2025**

Time elapsed:  
**25%**

	<b>FY26 Budget</b>	<b>Actual</b>	<b>% of Budget</b>
Miscellaneous	5,950	2,547	43%
Interest	37,125	10,530	28%
Non-Capitalized Assets	25,000	914	4%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>29,084,246</b>	<b>9,611,265</b>	<b>33%</b>
Excess (Deficit) of Revenues Over (Under) Expenditures		180,955	

**Capital Revenues**

Rolling Stock	2,228,000	-	
Land	2,520,000	-	
Facilities Construction	4,807,800	-	
Security/ Cameras & Equipment	275,841	5,698	
Sales Tax - Charleston County	2,097,360	48,725	
<b>TOTAL CAPITAL REVENUES</b>	<b>11,929,001</b>	<b>54,423</b>	<b>0%</b>

**Capital Expenditures**

Rolling Stock	2,785,000	-	
Bus Shelter Construction/Bench Install	210,000	-	
Land	3,150,000	-	
Facilities Construction	5,414,200	-	
Security/ Cameras & Equipment	344,801	47,177	
Capital (IT, Facility Repairs/Maint)	25,000	7,246	
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>11,929,001</b>	<b>54,423</b>	<b>0%</b>

**CARTA  
BALANCE SHEET  
12/31/2025**

**ASSETS**

<b>ASSETS</b>	
GENERAL OPERATING (BB&T)	17,474,856.36
PETTY CASH	160.00
ACCOUNTS RECEIVABLE	5,559,786.25
PREPAID EXPENSES	352,015.72
INVENTORY - FUEL	22,192.66
LAND	8,586,573.20
VEHICLES	52,013,693.00
EQUIPMENT	2,646,976.35
FAREBOXES	1,214,379.70
SHELTERS	4,766,045.48
BUS SIGNAGE	254,913.32
FACILITIES	11,319,074.00
PARK & RIDE FACILITY	183,927.64
ACCUMULATED DEPRECIATION	(43,433,663.50)
RIGHT TO USE LEASES	1,605,170.88
ACCUMULATED DEPRECIATION - RTU	(555,579.32)
TOTAL ASSETS	<u>62,010,521.74</u>

**LIABILITIES & EQUITY**

<b>LIABILITIES</b>	
ACCOUNTS PAYABLE	2,427,886.27
NOTE PAYABLE - BB&T	1,193,663.28
ACCRUED INTEREST	36,741.97
UNEARNED REVENUE	6,934.00
OPEB LIABILITY	133,517.00
LEASE LIABILITY	997,506.33
TOTAL LIABILITIES	<u>4,796,248.85</u>

<b>EQUITY</b>	
CURRENT YEAR FUND BALANCE	180,954.50
INVEST IN CAPITAL ASSETS	36,264,061.35
FUND BALANCE	20,769,257.04
TOTAL EQUITY	<u>57,214,272.89</u>

TOTAL LIABILITIES & FUND EQUITY	<u>62,010,521.74</u>
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CARTA  
OnDemand Program  
12/31/2025

Activity	BUDGET	FY 21	FY 22	FY 23	FY 24	FY 25	<b>FY 26</b>	Total	Balance	% Complete
		Total Costs	<b>Total Costs</b>							
OnDemand Program	1,274,036	1,421	20,778	98,039	323,179	501,549	<b>131,582</b>	1,076,548	197,488	84%
Total	1,274,036	1,421	20,778	98,039	323,179	501,549	<b>131,582</b>	1,076,548	197,488	84%
Federal <i>FTA 5310</i>	1,016,000	1,137	16,622	75,203	258,544	388,914	105,266	845,686	170,314	83%
Local	273,441	284	4,156	22,836	64,635	112,635	<b>26,316</b>	230,862	42,579	84%
Total	1,289,441	1,421	20,778	98,039	323,179	501,549	<b>131,582</b>	1,076,548	212,893	83%



Charleston Area Regional Transportation Authority

## MEMORANDUM

**Date:** February 9, 2026  
**To:** CARTA Board of Directors  
**From:** Ronald E. Mitchum, Executive Director  
**Subject:** Transit Planning Project Updates for January 2026

Please find the progress reports for transit planning projects.

1. Service Planning Initiatives (Project Manager: Megan Ross)
2. CARTA Comprehensive Operational Analysis (Project Manager: Megan Ross)
3. CARTA On-Demand (TNC Pilot Project) (Project Manager: Courtney Cherry)
4. Shelter Improvement Program (Project Manager: Rainee Kearney)
5. Shipwatch Square Transit Center (Project Manager: Sharon Hollis)
6. Lowcountry Rapid Transit (Project Manager: Sharon Hollis)
7. Dorchester Transit Signal Priority (TSP) Pilot Project (Project Manager: Sharon Hollis)
8. Mt. Pleasant Street Park and Ride (Project Manager: Robin Mitchum)
9. Fairgrounds Park and Ride (Project Manager: Robin Mitchum)
10. O&M Facility – LCRT (Project Manager: Robin Mitchum)
11. Mobile Ticketing Sales and Use (Project Manager: Jeff Burns)

Please let me know if you need additional information.

# MEMORANDUM

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## 1. Service Planning Initiatives

- The new tablet installation was completed in December. Staff worked with We Drive U to ensure bus operators were trained to login to the new system. We continue to work on logging in and correcting assignments to feed the Transit App for passengers.
- Staff participated in multiple TriCounty Link COA workshops. Staff continue to provide support on future concepts.
- Staff continued to participate in LCRT Transit System Meetings. Staff participated in the LCRT Fire/Life Safety and Security Committee and the LCRT Safety and Security Committee. Staff joined the CEL/CIL fleet workshop.
- Staff continued working with RATPDev staff in preparation for the transition in February. Staff have been trained in Optibus and other new software coming onboard.
- Staff met to discuss Union Pier lot layout and route change.
- Staff assisted with operations at Leeds Ave. at the end of the month due to ongoing operational issues with We Drive U.
- Staff planned and coordinated route closures and delays for the weather event with both We Drive U and RATPDev. Additionally, staff attended all Charleston County Coordination calls.
- Staff coordinated all warming shelter openings and additional service required with Hibben and Holy City Missions.
- Staff worked with Spare and We Drive U to improve efficiency and rider experience for Tel-A-Ride clients.
- Staff continued working with development review and infrastructure improvement along the bus routes.
- Staff tracked and investigated all missed service. It was reported to We Drive U and documented as performance fees.

## 2. Comprehensive Operational Analysis

Staff and Nelson\ Nygaard continued bi-weekly meetings. Staff continued reviewing feedback received from the survey through Public Input. Staff also began reviewing the State of the System Report. A workshop is scheduled in early February to begin reviewing future route plans.

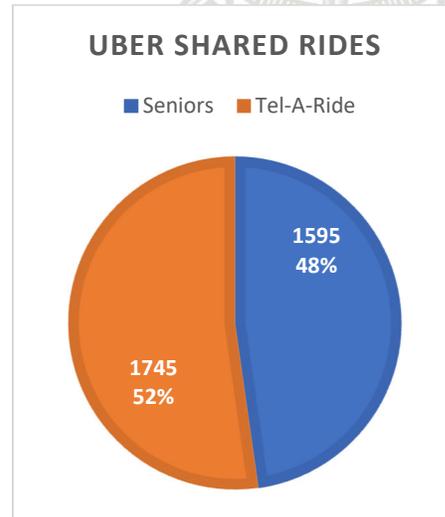
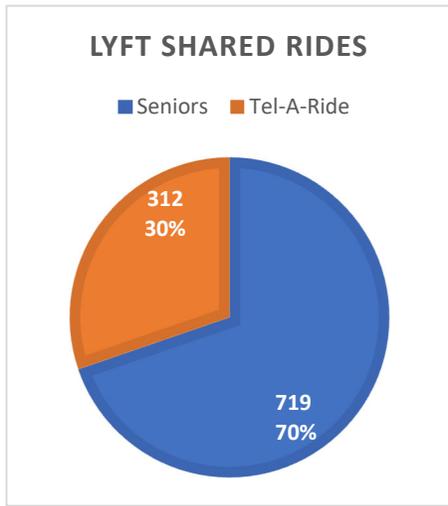
## 3. CARTA OnDemand (TNC Pilot)

Staff contracts with service providers Uber and Lyft to provide subsidized transportation. CARTA OnDemand launched on February 1, 2021. On March 1, 2025, program changes were implemented and updated for senior vouchers. Changes included reduction in CARTA max subsidy, monthly vouchers to weekly vouchers, and an increase in min customer pay. The service offers door-to-door subsidized services for seniors (60+) and Tel-A-Ride customers and covers the Tel-a-Ride service area Monday through Friday, between the hours of 7 AM and 5 PM. Senior customers pay an initial \$5 with a maximum trip subsidy of \$14 and any surplus being charged to the rider. Tel-A-Ride customers pay an initial \$4 with a maximum trip subsidy of \$30 and any surplus amount being charged to the rider.

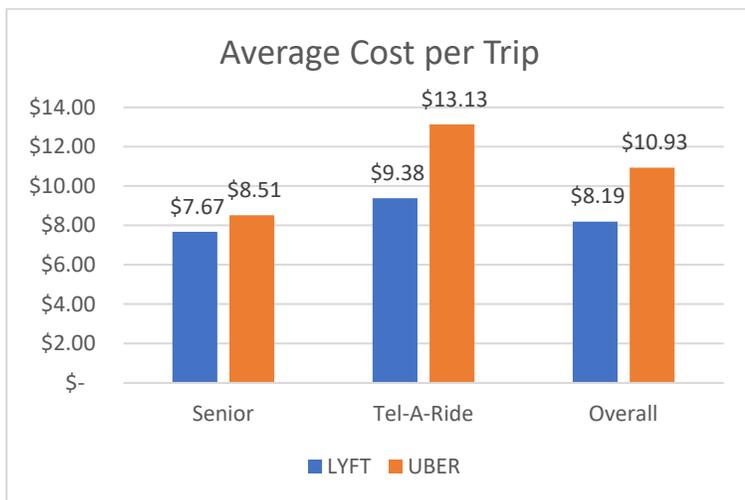
In January 2026, there were 2,207 senior riders and 223 Tel-A-Ride customers approved to use OnDemand service, a total of 2,430. Also in January, CARTA OnDemand had a total of 4,371 trips

# MEMORANDUM

with 47% of the trips being taken by paratransit customers and 53% being taken by senior customers.



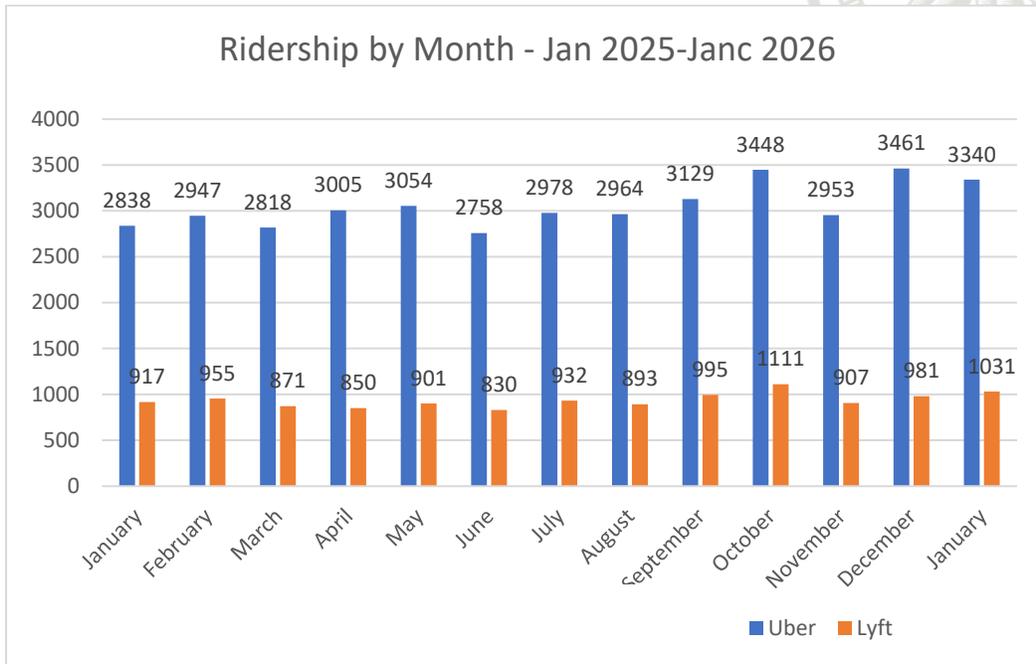
In January, the 4,371 trips (Tel-A-Ride and senior) averaged \$10.28 per trip. Tel-A-Ride trips averaged \$12.56 and senior trips averaged \$8.25. To date (February 2021 – present), CARTA has spent a total of \$1,083,488.92 on the OnDemand program.



<b>LYFT STATISTICS</b>
• 1031 Trips provided
• Avg Trip Cost: <b>\$8.19</b>
• 149 Unique Riders
• Total Cost: <b>\$8,440.02</b>

<b>UBER STATISTICS</b>
• 3340 Trips provided
• Avg Trip Cost: <b>\$10.93</b>
• 415 Unique Riders
• Total Cost: <b>\$36,491.97</b>

# MEMORANDUM



## Ongoing Tasks:

### Program Parameters

- Parameters to CARTA OnDemand were updated and approved 11/2024. Changes to be implemented March 1st, 2025. Changes include an increase in the customer fair, reduction in CARTA subsidy amount, an age increase, and reduction in vouchers allocated. These changes resulted in the removal of any current customers under 60 years of age

### Coordination with TNC provider

- Staff coordinates with Uber and Lyft to ensure consistent service delivery and address service delivery and billing issues

### Marketing

- Marketing collateral has been distributed by request and through various public outreach efforts
- Outreach efforts specific to CARTA OnDemand have been held at local senior centers, medical facilities, and community living centers.

### Application approval and customer service

- Staff application process continues to be an efficient approval process
- Staff approves applications from seniors and paratransit customers within 15 days of receiving
- Staff provides customer service by responding to inquiries about the service and assisting new riders with information on how to use Uber and Lyft

# MEMORANDUM

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## *Performance Monitoring (ongoing)*

- Staff tracks ridership and expenditures on a monthly basis
- Ridership has risen consistently

There are no outstanding or settled claims exceeding \$100,000. There are no claims or litigation involving third-party contracts and potential third-party contracts.

## **4. CARTA Shelter Improvement Program (SIP)**

Bus stops play a vital role in shaping how riders experience transit. CARTA continues to enhance the rider experience by improving bus stop amenities to ensure safety, comfort, and accessibility.

### **In Progress:**

- Orleans Rd / Carverwood Lane (Stop ID 848) - Orleans Rd Improvements to install a bench pad as part of the project.
- 5728 Dorchester Rd ( Stop ID 387)- Developer adding a shelter pad during site renovation project.
- Battery Island Dr / Folly Rd (Stop ID 167) - Developer contributing to Improvement funds.
- 98 Wentworth St - Temporary stop placement, easement agreement, and ADA bench pad and bench; currently in development review/construction phase
- 1940 Savannah Hwy (Stop ID 795) - Shelter pad requested and stop shift to the far side of the intersection under development review
- Stocker Dr / Savannah Hwy (Stop ID 591) - Request for bench pad, trash can, and bench, Charleston County project
- Meeting St / Line St (Stop ID 59) - Shelter pad poured; shelter installation pending shelter delivery(developer-initiated)
- 512 Johnnie Dodds Blvd - Shelter pad poured
- 162 Ashley Ave (Stop ID 138) - ADA-compliant pad and approved bench pending construction
- Charleston Place Hotel - Requested bench and pad- Bench design approved
- Courier Square II - Detailed site plan received showing CARTA sign, bench, trash receptacle, and 8'x5' landing pad; coordination ongoing with the City and CARTA. Space constraints may require the omission of a bench.
- Savage Rd - SCDOT/Charleston County sidewalk project; easement agreement submitted to the County by engineer

# MEMORANDUM

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- Dorchester Rd - SCDOT Safety Audit:
- Stop ID 351 - Dorchester Rd / Archdale Blvd: Proposed shift to the far side of the intersection with an ADA-compliant bench pad and accessible path under review.
- Stop ID 394 - Dorchester Rd / Franchise St: Proposed shift to the far side of the intersection with ADA-compliant bench pad and path under review.
- Stop ID 378 - Dorchester Rd / Ashley Phosphate Rd: Proposed shelter relocation approximately 300 feet to the far side of the intersection.
- 783 Calhoun St / Ashley Ave - CARTA-initiated infrastructure; shared easement agreement in progress with MUSC
- 575 Calhoun St / Jonathan Lucas St (far side) - CARTA-initiated infrastructure; shared easement agreement in progress with MUSC
- 485 Jonathan Lucas St / MUSC Quad - CARTA-initiated infrastructure; shared easement agreement in progress with MUSC

## **Letters of Coordination Issued**

CARTA issued letters of coordination to support transit integration in the following developments:

- 3535 Meeting St
- 3517 Maybank Hwy
- 2944 Maybank Hwy
- 2979 Maybank Hwy
- 1392 Remount Rd
- 4600 Lacross Rd
- 940 Main Rd
- 2701 Bees Ferry Rd
- 1902 Calvert St
- 5201 Ashley Phosphate Rd
- 5022 Erin St
- 578 Meeting St
- 1070 Morrison Dr
- Cooper River County Park

# MEMORANDUM

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- Caldwell Ave

## Guidelines

Transit Design Guidelines have been adopted by CARTA Board and staff continue to work with municipalities and developers on implementing these guidelines. These guidelines are being shared with developers through development review.

### 5. Shipwatch Square/Transit Hub

- NEPA: NEPA is complete.
- A&E Design: 100% Design Complete/City Permitting Complete/NOI received
- IFB: 100% design and bid documents final Anticipated Bid 1<sup>st</sup> Qtr 2026

### 6. Lowcountry Rapid Transit

A&E Design: 100%/IFB complete; approval February 7, 2026.

Key Stakeholder Coordination: Stakeholder meetings are ongoing. Maintenance of Traffic Outreach to be held in October. Additional TRC/DRB meetings to be scheduled 1<sup>st</sup> Qtr 2026.

FTA Coordination: Monthly and quarterly meetings are held with FTA and the Project Management Oversight Consultant (PMOC). PMOC participates in monthly risk review meetings. Annual report and ratings results anticipated in March 2026. Continue to update and submit readiness documents for Full Funding Grant Agreement (FFGA) review. Management Capacity and Capability Staff interviews to be held in February.

NEPA: Documented Categorical Exclusion (DCE) was approved by FTA in July 2021. A reevaluation document for 60% design was submitted to FTA in August 2024 and was approved by FTA in October 2024. A reevaluation for project shift to diesel fleet as submitted and approved by FTA on July 8, 2025. 90% design did not impact Class of Action. No NEPA changes were identified with 100% design. Wetlands permitting is underway to be submitted in February 2026.

Maintenance Facility: 60% Redesign/cost containment to be complete in February 2026.

Coordination with Dominion and SCDOT are underway related sewer and utility easements. Wetland permitting to be submitted with the full Corridor project in February 2026.

Transit Signal Prioritization: Transit signal prioritization at intersections is included as part of the LCRT project. A demonstration project of TSP on Dorchester Road was initiated to develop the technology and infrastructure on a smaller scale corridor to advance that technology on CARTA transit buses traveling on Dorchester Road. Progress on that effort is provided in #9 below.

Public Involvement: Stakeholder and neighborhood meetings are ongoing. Team continues to engage with community via neighborhood association meetings, farmers markets, festivals and

# MEMORANDUM

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events. Outreach in January/February to businesses and neighborhoods along King Street Extension segment. Next public meeting anticipated in April/May 2026.

ROW Acquisition: ROW acquisition for the corridor, led by SCDOT, is underway.

Utility Coordination: Monthly utility coordination meetings with all impacted utilities are underway. Pre Utility Agreements (required for FTA funding) have been sent to utility providers for review and are being routed for legal reviews/signatures. Smaller, focused utility coordination meetings with major utility providers, Dominion, CWS, and North Charleston Sewer District are occurring on biweekly and triweekly basis to minimize conflicts caused by drainage needed for the project. Discussions for Remain in place requests are being held with NCSD, CWS and Dominion. A risk workshop with CWS is scheduled for February to review risks to remain in place request.

Construction Related Activities: Meetings related to coordination on MOT, IGAs, CEI, bidder outreach, and construction phase project procedures are underway. CEI procurement documents and contract templates are in review to advance CEI procurement next year.

Systems Integration: Tasks associated with transit systems and integration (vehicles, fare vending, technology, etc.) are underway. Bi-weekly meetings with the systems integration team are underway. Route redesign and CARTA infrastructure modifications to be developed in the coming year as part of CARTA COA effort.

## **7. Dorchester TSP**

- Procurement documents and technical documents are in final draft based on comments from SCDOT.
- IGA comments received by SCDOT; document is undergoing final edits
- Phase 3 to be procured Winter 2025/2026 pending IGA.

## **8. Mt. Pleasant Street Park and Ride**

We continue to work with the City of Charleston to meet new standards. We plan to submit the Stormwater Permit and plan in February 2026.

## **9. Fairgrounds Park and Ride**

The ECFC & CARTA trial is scheduled for March 16, 2026.

## **10. O&M Facility (Acres Drive, Ladson)**

Appraisal has been completed and submitted to FTA for approval. Once received we will proceed with purchase of the easement.

## **11. Mobile Ticketing Sales & Use**

# MEMORANDUM

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During the month of January 2026, mobile ticket sales totaled \$31,594.57. This is an 8.9% increase in sales revenue over January 2025 and a 6.4% increase from December 2025. Mobile ticket sales comprised 24.9% of total farebox revenue for the month and totals 24.3% of the revenue fiscal year to date. Mobile ticketing revenue comprised 20.7% of total farebox revenue last year fiscal year to date. Mobile ticket sales are 0.3% lower than mobile ticket sales last year fiscal year to date. There were 1,795 unique users over the month, conducting 17,307 transactions. The pass type with the highest frequency of use is the local, fixed-route, one-trip ticket. The route with the highest usage is Route 10, followed by Route 12. The expanded payment options are now available on CARTA Tel-A-Ride customers.



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Charleston Area Regional Transportation Authority

## MEMORANDUM

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**Date:** February 10, 2026  
**To:** CARTA Board of Directors  
**From:** Ronald Mitchum, Executive Director  
**Subject:** Request for Approval – Transition Costs

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Following the February 1, 2026 transition of operations to RATP Dev USA, additional employee-related benefit costs were identified. RATP Dev USA, as the operating contractor and employer of record, is administering these costs as part of the transition process.

Staff is requesting approval of \$113,030.07 to cover these costs associated with the transition.

